

# RECORD OF PROCEEDINGS

## *Minutes of Special Meeting*

*Held October 30, 2023*

The Special Meeting of the Governing Board of the Lawrence County Educational Service Center was held on Wednesday, October 30, 2023 at 12:00 p.m. at the Lawrence County Educational Service Center with the following governing board members present:

President, Phil Carpenter, called the Special Meeting to order at 12:00 P.M. with the following governing board members present:

Roll Call:      Phil Carpenter, Present  
                    Jeff Floyd, Present  
                    Carla Salyer, Present  
                    Chris Collier, Present  
                    Jeremy Clay, Present

At this time the Board recognizes the Board Participation Form.

Motion made by Mr. Floyd and seconded by Mr. Collier to approve the agenda as presented with the addendum of :

Job descriptions for the positions of:

Educational Consultant  
Special Education Supervisor  
Curriculum/ Gifted Supervisor  
Family Engagement Liaison  
Curriculum Supervisor  
Secretary Part Time  
Student Service Coordinator  
Administrative Assistant  
Director Joint Cooperative Programs  
Superintendent

Resignation of Tomilynne Blankenship  
Approval of Raymond Gorby's travel past the 2 month mark  
Resignation of Molly Snowden

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

Motion made by Mr. Carpenter and seconded by Mr. Clay to approve the Minutes of the Special Meeting on September 13, 2023.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

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Motion made by Mr. Floyd and seconded by Mrs. Salyer to approve the Minutes of the Special Meeting on October 17, 2023.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

Motion made by Mr. Collier and seconded by Mrs. Salyer to approve the Payment of Bills after reviewing detailed checklist, financial summary, receipt ledger, financial update and cash reconciliation for the following month:

September 2023

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

Motion made by Mr. Floyd and seconded by Mr. Clay to approve Jeanette McFann and Bobbi Nance as Home Instructors at the daily rate of \$35 per hour as needed by Rock Hill Local School District.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

Motion made by Mr. Collier and seconded by Mrs. Salyer to approve contract with LinguaCare Associates retroactive to October 6, 2023. This service will provide Speech Therapy to the Open Door students that are enrolled with Fairland, Rock Hill, and Symmes Valley.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

Motion made by Mr. Floyd and seconded by Mr. Clay to obtain quotes for updating the security of the Lawrence County ESC building.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

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Motion made by Mr. Collier and seconded by Mrs. Salyer to approve the redeeming VISA rewards to the ESC's general bank account. This amount will help offset the purchase of gift cards for employees at Christmas.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

Motion by Mrs. Salyer and seconded by Mr. Floyd to approve asset removal for the following:

Tag # 472	Dell Optiplex 3020	Can't Upgrade	Recycle
Tag # 677	Toshiba Laptop	Crashed	Recycle
Tag # 942	Dell Laptop 3880	Can't Upgrade	Recycle
Tag # 678	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 679	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 680	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 681	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 682	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 683	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 684	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 685	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 686	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 687	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 688	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 689	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 690	Dell Laptop 3590	Can't Upgrade	Recycle
Tag # 691	Dell Laptop 3590	Can't Upgrade	Recycle

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

Motion made by Mrs. Salyer and seconded by Mr. Clay to approve the following new and revised board policies:

0141.2	Conflict of Interest (Revised)
2623.02	Third Grade Reading Guarantee (Revised)
5337	Care of Students with Seizure Disorders (Revised)
6700	Fair Labor Standards Act (FSLA) (Revised)
7440	Facility Security (Revised)
8120	Volunteers (Revised)
8210	School Calendar (Revised)

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, yea  
Jeremy Clay, yea

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Motion made by Mr. Collier and seconded by Mr. Carpenter to approve Jeff Floyd as the delegate for the 2023 OSBA Annual Business Meeting, this fall. Carla Salyer will be appointed as an alternate delegate.

Phil Carpenter, yea  
Jeff Floyd, abstain  
Carla Salyer, abstain  
Chris Collier, yea  
Jeremy Clay, yea

Motion made by Mr. Carpenter and seconded by Mr. Floyd to approve the job descriptions for the positions of:

Educational Consultant  
Special Education Supervisor  
Curriculum/ Gifted Supervisor  
Family Engagement Liaison  
Curriculum Supervisor  
Secretary Part Time  
Student Service Coordinator  
Administrative Assistant  
Director Joint Cooperative Programs  
Superintendent

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, absent  
Jeremy Clay, yea

Motion made by Mr. Floyd and seconded by Mr. Clay to approve the resignation of Tomilynne Blankenship for retirement effective January 31, 2024.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, absent  
Jeremy Clay, yea

Motion made by Mr. Floyd and seconded by Mr. Carpenter to approve the mileage reimbursement for Raymond Gorby from August 4, 2023 until August 16, 2023.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, absent  
Jeremy Clay, yea

Motion made by Mr. Floyd and seconded by Mr. Clay to approve the resignation of Molly Snowden effective November 10, 2023.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, absent  
Jeremy Clay, yea

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Superintendent's Report.

Next scheduled meeting of the Lawrence County Education Service Center is Monday, November 20, 2023 at 12:00 P.M. at the Lawrence County Educational Service Center.

Motion made by Mr. Carpenter and seconded by Mrs. Salyer to adjourn at 1:06 P.M.

Phil Carpenter, yea  
Jeff Floyd, yea  
Carla Salyer, yea  
Chris Collier, absent  
Jeremy Clay, yea

  
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Phil Carpenter, Board President

  
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Robin Waller, Treasurer